



VOLUNTEER APPLICATION

Name _____

Last

First

Middle

Address _____

Street

Apartment/Unit

City

State

Zip

Daytime Telephone _____ Evening Telephone _____

E-mail address _____ Date of Birth _____

Do you drive? Yes ___ No ___ License # _____ State _____

In case of an emergency while volunteering, please list someone we may call on your behalf.

Name _____ Relationship _____

Telephone: Daytime _____ Evening _____

AVAILABILITY

Date available to start volunteering for The Villages _____

Please indicate your approximate days and hours of availability.

Days MON _____ TUE _____ WED _____ THU _____ FRI _____ SAT _____

Hours per week _____

Please check the volunteer opportunities of your choice.

- Limited Direct Contact Indirect Contact Direct Contact
 Special Events Service Groups

Check any special skills, licenses, certifications, trade, awards, publications, or other related items.

- Computers Photography Receptionist
 Database Management Office Equipment Event Planning
 Desktop Publishing Public Speaking Writing/Editing
 Fund-Raising Grant Writing Internet Research
 Other _____



VOLUNTEER OPPORTUNITIES AND REQUIREMENTS

Limited Direct Contact

Limited Contact volunteers work with staff providing services to our clients. Volunteers may assist a staff member with childcare during Foster Parent Support Group meetings and trainings, planning and implementation of foster parent appreciation events and holiday parties for foster families.

Requirements

Application
Minimum age 14 with parent

Confidentiality agreement & release of liability form
Minimum age 18 without parent

Indirect Contact

Indirect contact volunteers provide much needed support to our programs by picking-up and delivering donated items (especially during the holidays), in house mailings, general clerical support, yard and facility clean up, display booth assistance at community fairs, etc.

Requirements

Minimum age 16

Confidentiality agreement & release of liability form

Special Events

Special event volunteers assist with event planning and implementation. The Villages host several events throughout the year including an annual Golf Classic, Family Night at Victory Field. Volunteers are called upon to secure sponsorships, raffle items, and giveaways, sell tickets, work at events managing registration, or provide photography services.

Requirements

Minimum age depends on event

Confidentiality agreement & release of liability form

Service Groups

Service groups, such as churches, schools and scouts, can have fun supporting The Villages through one-time service projects. The projects might include a Basket Drive (Healthy Me for Transitional Living clients, Infant baskets for new Healthy Families mothers, Evening Out baskets for Family Connection Network clients), Wish List Items Drive, or a Spring or Fall yard spruce-up at Children's Village. We can work with groups to develop a project that fulfill their objectives and meet our needs.

Requirements

No minimum age

Future Volunteer Opportunity

Direct Contact

Direct Contact volunteers work as mentors for clients who turn 18 and leave the Transitional Living program and provide tutoring services to our clients.

Requirements

- Minimum age 21
- Complete mentor application and interview
- Have 1 – 2 years of higher education (trade school, community college or university)
- Criminal background check and FBI fingerprint screening
- Submit copy of drivers license and auto insurance
- Confidentiality agreement and release of liability form
- Desire to help young people

We currently do not have a mentoring program in place, but do plan to in the future. If interested in this opportunity, we will be happy to add you to the volunteer list and contact you at a later date.



VOLUNTEER CONFIDENTIALITY AGREEMENT & LIABILITY RELEASE FORM

Confidentiality Agreement

It is required that complete confidentiality is maintained concerning clients served by The Villages. Client identity, client needs, client referrals, and any other matters related to clients must be kept confidential. I agree to maintain the confidentiality of The Villages' information.

Liability Release

Volunteers must agree to release and discharge The Villages, its directors, officers, employees, and agents from any and all manner of causes of action, suits, claims, and demands, in law or in equity, that the volunteer or heirs, executors, administrators, or assigns may have arising from any cause whatsoever in connection with the volunteer's participation a The Villages.

Photo & Name Release

Volunteers have their photographs taken during agency functions, events and while performing their volunteer activities. These photographs are used to document volunteer activity internally throughout the agency. A Volunteers photograph, likeness and/or name may be placed in an agency publication, on the website, on a display or bulletin board, or in a PR piece promoting agency programs.

Volunteer Name: _____

Volunteer Signature: _____

For those volunteers under the age of 18:

I am the parent or legal guardian of the above named volunteer. I have read and will accept the foregoing Volunteer Agreement and Release for the volunteer's participation.

Parent or Guardian Name: _____

Parent or Guardian Signature: _____

Organization or Group (if applicable): _____

Date: _____